TSI 5000 REPORTS

Time Systems International
www.timesystemsint.com

The Time Card Report shows a basic summary of employee payroll and attendance data for the selected date range. This includes the date/day of week, the category of worked time, the actual start and stop punches, attendance codes associated with the punches, total hours worked, and a breakdown of the type of hours for each day.

The Time Card Report totals all this data and displays any absences and missing punches for the selected date range. The system allows several variations of this report. Examples include department and category summaries and added detail such as rounded verses actual punch times and labor distribution.

Time Card Report

Ordered by: Code | Your Company Name | Thursday 01/29/2008 15:26:14

Date range: 01/12/2008 - 01/17/2008 | TIME CARD REPORT | Page: 1

Code: 00001 Name: Stanley, David

*** This employee has missing punches in the selected date range. ***

	DATE	DAY	CTGY.	START		STOP		HOURS	REG	OT1	OT2	OT3	UNPAID	TOTAL	DOLLARS
	01/12/2004	MON	WORK	08:00		17:00		9.00	8.00				1.00	9.00	
	01/13/2004	TUE	WORK	08:05		18:15	OL	10.25	9.25				1.00	10.25	
	01/14/2004	WED	WORK	08:09	ID	17:00		8.75	7.75				1.00	8.75	
	01/15/2004	THU	WORK	07:28	IE	17:14		9.50	8.50				1.00	9.50	
MP	01/16/2004	FRI		08:00					0.00					0.00	
	01/17/2004	SAT	WORK	08:01		13:02		5.00	0.00	5.00				5.00	
				EMPLOYEE TOTALS					33.50	5.00	0.00	0.00	4.00	42.50	0.00

DEPARTMENT SUMMARY

NUMBER	NAME	HOURS
1	Shipping	33.50
2	Maintenance	5.00
		38.50

CATEGORY SUMMARY

CODE	REG	OT1	OT2	OT3	UNPAID	DOLLARS
WORK	33.50	5.00			4.00	

EMPLOYEE | SUPERVISOR

Missing Punch Flags

Attendance Flags

Optional Summaries

Optional Signature Line

Period Totals

Alternate Time Card Report

The system allows you to print time cards in various formats. This condensed one line format shows punch detail and totals by category. This report can be generated by employee, department, division, or group. This paper saving format is excellent for supervisors to verify the accuracy of hours and correct any exceptions

Ordered by: Code
Grouped by: Department
Date range: 01/14/2004 - 01/16/2004

Your Company Name
TIME CARD REPORT

Thursday 01/22/2004
12:41:14
Page: 1

Can be run for any time frame

Department 2 Maintenance

Sorted by department

Code	Name
00009	Jackson, George

							WORK		VAC		HOL		SICK		PERS		OTHER	
	DATE	DOW	IN	OL	IL	OUT	REG	OT	REG	OT	REG	OT	REG	OT	REG	OT	REG	OT
	01/14/2004	WED	07:56	12:00	12:58	17:03	8.00											
ABS	01/15/2004	THU					0.00											
	01/16/2004	FRI	07:45	11:54	12:25	16:28 OE	7.50											
	EMPLOYEE TOTALS						15.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

Attendance flags

Code	Name
00012	Smith, Paul

							WORK		VAC		HOL		SICK		PERS		OTHER	
	DATE	DOW	IN	OL	IL	OUT	REG	OT	REG	OT	REG	OT	REG	OT	REG	OT	REG	OT
	01/14/2004	WED	08:00			17:00	8.00											
	01/15/2004	THU					0.00						8.00					
	01/16/2004	FRI					0.00						8.00					
	EMPLOYEE TOTALS						8.00	0.00	0.00	0.00	0.00	0.00	16.00	0.00	0.00	0.00	0.00	0.00
	DEPARTMENT TOTALS						23.50	0.00	0.00	0.00	0.00	0.00	16.00	0.00	0.00	0.00	0.00	0.00

Easy to read, one line per day format

Flags Absences, and Attendance Infractions

Totals by Division, Group and Department

Includes punch detail

Totals by pay type

Payroll Reports

The Weekly Hours Report shows a summary of an employee's hours for the selected date range. The hours are broken out by their respective classes (Regular and up to three levels of Overtime).

Weekly Hours Report

Ordered by...: Code

Your Company Name

Thursday 01/22/2008
15:15:46
Page: 1

Date range..: 01/12/2008 - 01/18/2008

WEEKLY HOURS REPORT

Day of Week

Easy to read one line per week format

Code	Name	MON	TUE	WED	THU	FRI	SAT	SUN	REG	OT1	OT2	OT3	UNPAID	TOTAL
00001	Stanley, David	8.00	9.25	7.75	8.50		5.00		33.50	5.00	0.00	0.00	4.00	42.50
00002	Baines, Peter	8.00	8.00	8.00	8.00	8.00			40.00	0.00	0.00	0.00	5.00	45.00
00003	Anderson, Frank	8.25	7.75	7.75	8.00	8.00			39.75	0.00	0.00	0.00	5.00	44.75
00004	Jones, David	8.00	8.25	8.00	8.25	8.00			40.00	0.50	0.00	0.00	5.00	45.50
00005	Smith, John	8.00	8.00	8.00	7.75	7.75			39.50	0.00	0.00	0.00	5.00	44.50
00006	Allen, Jim	8.00	8.00	8.00	8.00	8.00			40.00	0.00	0.00	0.00	5.00	45.00
00007	Murphy, Jennifer	8.00	8.00	8.00	8.00	8.00			40.00	0.00	0.00	0.00	5.00	45.00
00008	Howard, Sandra	8.00	8.00	8.00	8.00	8.00			40.00	0.00	0.00	0.00	5.00	45.00
00009	Jackson, George	8.00		8.00		7.50			23.50	0.00	0.00	0.00	3.00	26.50
00012	Smith, Paul	8.00	8.00	8.00	8.00	8.00			40.00	0.00	0.00	0.00	3.00	43.00
						TOTALS			376.25	5.50	0.00	0.00	45.00	426.75

Daily Hours

TSI 5000 Payroll Reports

The Department Summary Report summarizes the hours which have been applied to each "Department." The hours are broken out by their respective classes (Reg, OT1, OT2, OT3, and Unpaid). "Departments" are a standard level of Labor Distribution.

TSI-5000 also include one additional standard level called Job. Each employee can be assigned to a home department job and then transfer to different departments and jobs throughout the day.

Different wages can be assigned to an employee for each department and job. With the addition of the TSI-5000 Job Costing module, an employee can receive a different wage for working in a particular department, on a particular job, in a particular step, for a particular operation performing an individual task. The flexible Time America system allows you to change the names of department, job, step, operation, and task to match your company's terminology.

Department Summary Report

Date range: 01/14/2008 - 01/20/2008 | Your Company Name | Thursday 01/22/2008 13:14:34

DEPARTMENT SUMMARY REPORT | Page: 1

Code	Name	REG	OT1	OT2	OT3	UNPAID	TOTAL
1	Shipping	73.82		0.00	0.00	9.00	82.82
2	Maintenance	187.05	4.00	0.00	0.00	23.00	214.05
3	Sales	35.38	0.50	0.00	0.00	4.00	39.88
4	Administration	80.00		0.00	0.00	10.00	90.00
	TOTALS	376.25	4.50	0.00	0.00	46.00	426.75

Easy to read, one line format

Breaks out overtime

Shift Summary Report

The Shift Summary Report gives a summary of the hours worked in each shift for the select date range. The hours are shown as totals for each employee and also as a summary for the entire shift. The TSI-5000 Forecasting option allows you to forecast shift totals including potential overtime based on hours worked and scheduled hours still to work during the selected date range.

Ordered by: Code Optional Shift Forecasting Your Company Name Monday 01/19/2008 14:49:04

Date range: 01/11/2008 - 01/17/2008 SHIFT SUMMARY REPORT Page: 1

Shift Group 001

Shift 1

Code	Name	HOURS	CUM HRS	REG	OT1	OT2	OT3	UNPAID	TOTAL
00001	Stanley, David	33.50	33.50	33.50	0.00	0.00	0.00	4.00	37.50
00002	Baines, Peter	40.00	73.50	40.00	0.00	0.00	0.00	5.00	45.00
00003	Anderson, Frank	39.75	113.25	39.75	0.00	0.00	0.00	5.00	44.75
00004	Jones, David	40.50	153.75	40.00	0.50	0.00	0.00	5.00	45.50
00005	Smith, John	39.50	193.25	39.50	0.00	0.00	0.00	5.00	44.50
00006	Allen, Jim	40.00	233.25	40.00	0.00	0.00	0.00	5.00	45.00
00009	Jackson, George	23.50	256.75	23.50	0.00	0.00	0.00	3.00	26.50
00012	Smith, Paul	40.00	296.75	40.00	0.00	0.00	0.00	3.00	43.00
8 Employees Processed	SHIFT TOTALS		296.75	296.25	0.50	0.00	0.00	35.00	331.75

Shift 2

Code	Name	HOURS	CUM HRS	REG	OT1	OT2	OT3	UNPAID	TOTAL
00007	Murphy, Jennifer	40.00	40.00	40.00	0.00	0.00	0.00	5.00	45.00
00008	Howard, Sandra	40.00	80.00	40.00	0.00	0.00	0.00	5.00	45.00
2 Employees Processed	SHIFT TOTALS		80.00	80.00	0.00	0.00	0.00	10.00	90.00

Shift 3

Code	Name	HOURS	CUM HRS	REG	OT1	OT2	OT3	UNPAID	TOTAL
00001	Stanley, David	5.00	5.00	0.00	5.00	0.00	0.00	0.00	5.00
1 Employee Processed	SHIFT TOTALS		5.00	0.00	5.00	0.00	0.00	0.00	5.00
	SHIFT GROUP TOTALS		381.75	376.25	5.50	0.00	0.00	45.00	426.75

Breakdown of each Shift and shift group

Shows individual hours spent on each shift

Breaks out regular and overtime hours

Payroll Reports

Used as the input to Payroll, the Category Summary Report breaks out the employee's hours into their respective pay class. In addition, the report also indicates on which day the category occurred making it easy to spot trends. For example, the employee has taken five sick days all on Fridays or Mondays.

Category Summary Report

Ordered by: Code
Date range: 01/12/2008 - 01/17/2008

Your Company Name
CATEGORY SUMMARY REPORT

Friday 02/08/2008
09:48:03
Page: 1

Code	Name
00006	Allen, Jim

CAT	DESCRIPTION		SUN	MON	TUE	WED	THU	FRI	SAT	REG	OT1	OT2	OT3	UNPAID	DOLLARS
EXPN	Expense Reinbursement	TOTALS	0		0	0	0	1	0						43.26
WORK	Worked Time	TOTALS	0	1	1	1	1	1	0	40.00				5.00	
		EMPLOYEE TOTALS								40.00	0.00	0.00	0.00	5.00	43.26

00012	Smith, Paul

CAT	DESCRIPTION		SUN	MON	TUE	WED	THU	FRI	SAT	REG	OT1	OT2	OT3	UNPAID	DOLLARS
SICK	Sick - Paid	TOTALS	0	0	0	0	1	1	0	16.00					
TOOL	Tool Allowance	TOTALS	0	0	0	0	0	1	0						200.00
WORK	Worked Time	TOTALS	0	1	1	1	0	0	0	24.00				3.00	
		EMPLOYEE TOTALS								40.00	0.00	0.00	0.00	3.00	200.00

Breaks out time by user-selectable pay classifications

Indicates on what day the category was applied

Shows both hours and dollars

Attendance Reports

Who's In/Not In Report

This Management Report allows the operator to show all the employees who are punched IN or OUT at a specific date and time. A unique feature of this report is the ability to also show any transactions or transfers that may have occurred after the IN punch. This is useful in tracking the employee's current location.

May be run for any day, time, and employee group/range

Ordered by: Code
Date: 01/14/2008
Time: 12:51:00

Your Company Name

WHO'S IN

Tuesday 02/03/2008
12:52:30
Page: 1

Code	Name	Date	Day	Time	Department	Clock	Last Action
00001	Stanley, David	01/14/2008	WED	08:09:00	1	001	IN
00002	Baines, Peter	01/14/2008	WED	07:00:00	2	002	IN
00003	Anderson, Frank	01/14/2008	WED	07:15:38	3	001	IN
00004	Jones, David	01/14/2008	WED	07:05:57	1	001	IN
00005	Smith, John	01/14/2008	WED	10:08:27	1	001	CHANGE
00006	Allen, Jim	01/14/2008	WED	07:55:17	2	001	IN
00009	Jackson, George	01/14/2008	WED	12:00:04	2	003	OUT TO LUNCH
00012	Smith, Paul	01/14/2008	WED	08:00:00	2	001	IN

Total number of employees clocked in at the selected time

8 EMPLOYEES IN

Date and time the employee started work

Shows the employee's default department number or the previous department number in the event of a "Change"

Shows the employee's last performed punch

May be run for any day, time, and employee group/range

Ordered by: Code
Date: 01/12/2008
Time: 08:00:00

Your Company Name

WHO'S NOT IN

Monday 01/12/2008
12:54:20
Page: 1

Code	Name	Department
00001	Stanley, David	1
00007	Murphy, Jennifer	4
00008	Howard, Sandra	4
00009	Jackson, George	2

4 EMPLOYEES NOT IN

Total number of employees clocked out at the selected time

Can be sorted by department

Attendance Reports

The Attendance Report shows employees with attendance infractions. The employee's scheduled start and stop time are shown in comparison to their actual punches, along with the attendance code and a description of the infraction. Attendance Codes are user-defined codes that correspond with transactions that fall within the defined time zones. For example, IL equals In Late and OE equals Out Early. TSI-5000 allows the user to create an unlimited number of Codes to report on a wide range of attendance infractions.

Attendance Code Report

Your Company Name

Tuesday 02/03/2008
12:20:04
Page: 1

Ordered by: Code
Date range: 01/12/2008 - 01/16/2008

ATTENDANCE CODE REPORT

Code	Name	Punched Date	Day	Time	Sched Time	Differ	Attendance Code	Attendance Name	Policy	Shift Group	Shift
00006	Allen, Jim L	01/12/2008	MON	08:17	08:00	00:17		IN LATE	001	001	001
		01/14/2008	WED	16:41	17:00	- 00:19	OE	OUT EARLY	001	001	001
		01/16/2008	FRI	13:15	13:00	- 00:15	LL	LUNCH - LONG	001	001	001

Actual punch time

Variance

Exception description

Scheduled punch time

User defined attendance code as reported on time card

Attendance Reports

Used for employee review purposes, the Attendance Count Report is similar to the Attendance Report except that it provides the user with a tally of the various Attendance Codes that have occurred within the selected date range (i.e. the number of "IN LATE" infractions for the past month). This report also lists the number of absences with any date range the user selects.

Attendance Count Report

Flexible, user-defined reporting range

Your Company Name

Thursday 02/05/2008
12:37:26
Page: 1

Ordered by: Code
Date range: 01/01/2008 - 01/23/2008

ATTENDANCE COUNT REPORT

Code	Name	Absent	Attendance Code	Attendance Name	IN	OUT
00001	Stanley, David	0	ID	IN DOCKED	1	
			IL	IN LATE	1	
			OL	OUT LATE		2
00003	Anderson, Frank	0	LL	LUNCH - LONG		1
00006	Allen, Jim	3	IL	IN LATE	1	
			LL	LUNCH - LONG		1

Number of occurrences during the selected period

User defined attendance codes as reported on the time card

Specifies both IN and OUT

Attendance Reports

Annual Attendance Code Report

This easy to file report is a must for your employee records. With the Annual Attendance Code Report you can easily access information on the employee's attendance history from the number of specific user defined infractions, right down to the days on which they occurred.

Ordered by: Name
Year: 2007

Your Company Name
ANNUAL ATTENDANCE CODE REPORT

Tuesday 02/06/2008
15:44:42
Page: 1

Code: 15570 Name: Brown, Christy

JANUARY								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1		11	IR	OR	21			
2	ID	OR	12	IE	22	IR	OD	
3	IR	OR	13		23	IR	OR	
4	ID	OR	14		24	IR	OR	
5			15		25	IE	OE	
6			16	IR	OR	26	IE	LL
7			17	IR	OD	27		
8	IL	OR	18	IR	OD	28		
9	IR	OR	19			29	IR	OR
10	IR	OE	20			30	IR	OR
						31	IR	OR

FEBRUARY								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1	IE	OE	11		21	IE	OD	
2			12		22	IE	OE	
3			13	IE	OR	23	IE	OR
4			14	IE	OL	24		
5	IR		15	IE	OE	25		
6	IR	OR	16			26	IL	OD
7	IE	LS	17			27	IL	OR
8	IE	OE	18			28	IR	OR
9	IE	OR	19			29		
10			20	IE	OD			

MARCH								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1	IL	OL	11		21	IL	OD	
2			12	IR	OR	22	IR	OR
3			13	IR	LL	23	IR	LL
4			14	IR	OE	24		
5	IL	LL	15			25		
6	ID	OD	16	IR		26	ID	LL
7	IR	LL	17			27	IL	LL
8	IR	OR	18			28	ID	OR
9	IR	OR	19	IL	OD	29	IR	OD
10			20	ID	OR	30	IR	OR
						31		

APRIL								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1			11	IR	OR	21		
2	IL	OD	12	IE	LL	22		
3	IL	OE	13			23	IR	OR
4	IR	OD	14			24	IR	OR
5	ID	OD	15			25	ID	OR
6	IE	OE	16	IR	OD	26	IR	OR
7			17	IR	OR	27	ID	OR
8			18	IR	OR	28		
9	IE	OD	19			29		
10	IE	OD	20			30	IL	OR

MAY								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1	IR	OR	11		21	IR	OR	
2	ID	OR	12		22	ID	OD	
3	ID	OL	13		23	ID	OR	
4	ID	OR	14	ID	OD	24	ID	OL
5			15			25		
6			16	ID	OE	26		
7	ID	OR	17			27		
8	IL	OD	18	IR	OE	28		
9	ID	OR	19			29	IR	OD
10	ID	OR	20			30	IL	LL
						31	ID	OR

JUNE								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1	ID	OD	11	IR	OE	21	ID	OL
2			12	IL	OR	22	IR	OR
3			13	IE	OD	23		
4	ID	OD	14	IR	OR	24		
5	IR	OD	15	IR	LL	25	IR	OR
6	IR	OD	16			26	IR	OD
7	IR	OL	17			27	IE	OR
8			18	IE	OR	28	IR	OL
9			19	IR	OR	29		
10			20	IE	OE	30		

JULY								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1			11	ID	LL	21		
2	IR	OD	12	IR	OL	22		
3	IR	OR	13			23	IR	LL
4			14			24	IR	OD
5	IE	OE	15			25	IR	OD
6	IR	OR	16	IR	OD	26	ID	OL
7			17	IE	OR	27		
8			18	IE	OR	28		
9	ID	OR	19	IR	OL	29		
10		OR	20	IR	OD	30	IR	OD
						31	IR	OD

AUGUST								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1	IR	LL	11		21	ID	OD	
2	ID	OL	12		22	ID	OD	
3	IR	OR	13	ID	OR	23	IR	OL
4			14	ID	OR	24		
5			15	ID	OE	25		
6	IR	LL	16	IE	OL	26		
7	ID	OR	17	IR	OD	27		
8		OD	18			28	IR	
9	IL	OL	19			29	ID	OD
10			20	IE	OD	30		OL
						31	IR	OD

SEPTEMBER								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1			11	IR	OD	21	IL	OE
2			12	ID	OD	22		
3			13	IL	OL	23		
4	IL		14	ID	OR	24	ID	OD
5	IL	OR	15			25	IL	OD
6	IR	OL	16			26	IL	OD
7			17	IR	OD	27	ID	OL
8			18	ID	OD	28		
9			19	IR	OE	29		
10	IL	OD	20	IL	OL	30		

OCTOBER								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1			11	IL	OL	21		
2			12			22	ID	OR
3			13			23	ID	OR
4	IR	OL	14			24	IR	OR
5	IR	OE	15	ID	OD	25	ID	OL
6			16	ID	OR	26		
7			17	IR	OE	27		
8	IL	OR	18	ID	OL	28		
9	ID	LL	19	ID	OE	29	IR	OD
10	ID	LL	20			30	IR	OD
						31	IR	OD

NOVEMBER								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1	IR	OL	11		21			
2	IR	OE	12	IE	OD	22		
3			13	IR	OD	23		
4			14	IR	OD	24		
5	IR	OD	15	IR	OL	25		
6	IR	OD	16	IR	OE	26	IR	OD
7	IR	OD	17			27	IR	OD
8	IL	OL	18			28	ID	OE
9			19	IR	OD	29	ID	OL
10			20	IE	OD	30		

DECEMBER								
	IN/OUT		IN/OUT		IN/OUT		IN/OUT	
1			11	IR	OL	21	IR	OD
2			12	IR	OR	22		
3	IR	OR	13	IR	OL	23		
4		OR	14			24	IR	OE
5	IR	OR	15			25		
6	IR	OR	16			26	IE	OR
7	IR	OR	17	IR	OR	27	IR	OL
8			18	IR	OR	28		
9			19	IR	OD	29		
10	IR	OR	20	IR	OR	30		
						31	IR	OE

IN TOTALS

ID	IN DOCKED	51
IE	IN EARLY	30
IL	IN LATE	26
IR	IN ROUNDED	108

OUT TOTALS

LL LUNCH - LONG	16	OR OUT ROUNDED	78
LS LUNCH - SHORT	1		
OD OUT DOCKED	64		
OE OUT EARLY	25		
OL OUT LATE	30		

Description

Totals each attendance infraction

Attendance code as reported on Time Card

Shows detail for each month and each day of the year

Never again will you pay overtime just because you needed to have an employee "fill in" for someone else. Just run the Approaching Overtime Report. This report lists all employees in the selected range and their hours worked up-to-the minute. The report allows managers to adjust employees' schedules in order to minimize over-time payouts.

Approacing Overtime Report

Your Company Name

Thursday 02/12/2004
16:26:48
Page: 1

Ordered by: Code

APPROACHING OVERTIME REPORT

Code	Name	Date Range	Scheduled	Worked-to-Date Regular	Worked-to-Date Overtime	Additional Scheduled	Estimated Overtime	Estimated Total
00001	Stanley, David	02/08/2004 - 02/14/2004	40.00	28.75	0.00	8.0000	0.00	36.7500
00002	Baines, Peter	02/08/2004 - 02/14/2004	40.00	30.00	0.00	8.0000	0.00	38.0000
00003	Anderson, Frank	02/08/2004 - 02/14/2004	40.00	31.50	0.00	8.0000	0.00	39.5000
00004	Jones, David	02/08/2004 - 02/14/2004	40.00	32.00	0.00	8.0000	0.0000	40.0000
00005	Smith, John	02/08/2004 - 02/14/2004	40.00	32.00	0.00	8.0000	0.0000	40.0000
00006	Allen, Jim	02/08/2004 - 02/14/2004	40.00	36.00	0.00	8.0000	4.0000	44.0000
00007	Murphy, Jennifer	02/08/2004 - 02/14/2004	40.00	37.00	0.00	8.0000	5.0000	45.0000
00008	Howard, Sandra	02/08/2004 - 02/14/2004	40.00	36.00	0.00	8.0000	4.0000	44.0000
00009	Jackson, George	02/08/2004 - 02/14/2004	40.00	37.00	0.00	8.0000	5.0000	45.0000
00012	Smith, Paul	02/08/2004 - 02/14/2004	40.00	33.00	5.00	8.0000	1.0000	41.0000

10 Employees Processed

Estimates overtime based on hours worked-to-date and additional scheduled time

Employees least likely to earn overtime

This report allows you to easily qualify employees for Benefit Entitlement. When running this report you can select to only show those employees that have reached a specific length of service. By selecting to show only those employees in their 11th month, the Seniority Report can be used to notify you of upcoming anniversaries.

Seniority Report

Ordered by: Date, Code
Grouped by: Department

Your Company Name
SENIORITY REPORT

Thursday 02/14/2002
16:58:51
Page: 1

Code	Name	Hire Date	Length of Service Years	Months	Days	Total Days
00002	Baines, Peter	04/11/1968	33	10	03	12362
00001	Stanley, David	11/14/1973	28	03	00	10319
00006	Allen, Jim	01/13/1976	26	01	01	9529
00009	Jackson, George	08/09/1981	20	06	05	7494
00004	Jones, David	12/20/1989	12	01	25	4439
00007	Murphy, Jennifer	06/15/1994	07	07	30	2801
00005	Smith, John	02/02/1995	07	00	12	2569
00003	Anderson, Frank	09/17/1996	05	04	28	1976
00012	Smith, Paul	06/22/2000	01	07	23	602
00008	Howard, Sandra	05/09/2001	00	09	05	281

10 Employees Processed

Seniority shown in years/months and number of days

TSI 5000 Human Resource Reports

These reports are used to track employees use of company benefits. Both reports may be run by employee (shown above) which shows the employee and their benefits taken, or by benefit, showing the amount taken by each employee. You may also select to show only those employees who have exceeded the maximum amount of benefit time, or have under a specified amount remaining. By utilizing the TSI-5000 benefit accruals module, allowed balances can be automatically updated utilizing your company's benefit accrual formulas.

Employee Benefits Report

Ordered by: CODE
Show inactives: YES

Your Company Name
EMPLOYEE BENEFITS LIST

Friday 02/15/2008
11:33
Page : 1

Code	Name	Fiscal Date	Hire Date	Last Post Date	Days of Service	Cat	Allowed	Taken	Pending	Left	Count
00001	Stanley,David	12/26/2001	06/14/1995	NONE	2438	JURY	0.00	0.00	0.00	0.00	0
						PERS	8.00	0.00	0.00	8.00	0
						SICK	40.00	16.00	0.00	24.00	2
						VAC	40.00	0.00	24.00	16.00	3
00002	Baines,Peter	12/26/2001	12/13/1992	NONE	14309	JURY	0.00	16.00	0.00	-16.00	2
						PERS	8.00	0.00	0.00	8.00	0
						SICK	40.00	16.00	0.00	24.00	2
						VAC	80.00	8.00	32.00	40.00	5

2 Employees listed

Unlimited user defined categories

maximum an employee can take

Amount taken to date

Amount Remaining

How many entries applied toward the amount taken

Your Company Name
EMPLOYEE BENEFITS DETAIL LIST

Friday 02/13/2008
10:53
Page : 1

Code	Name	Date and Time	Amount	Balance	Category	Type	Archived
00001	Stanley,David	Wed 01/28/2008 09:58:59	-8.000000	24.000000	SICK	Misc. Entry	NO
		Tue 01/27/2008 09:58:59	-8.000000	32.000000	SICK	Misc. Entry	NO
		Tue 02/03/2008 08:24:47	40.000000	40.000000	SICK	Hours Adj.	NO

Tracks & reports complete detail of adjustments to the balances including system generated accrual calculations.

TSI 5000 Human Resource Reports

This valuable management tool compares budgeted hours and wages with those that were actually worked. In addition, this report also compares hours and wages based on scheduled work times. The Actual vs Budgeted report can show you the individual employee detail, so you can compare efficiencies of employees working on the same task. By breaking out time by regular, three different overtimes, and any miscellaneous costs, the system gives you a concise illustration of where your time/ dollars are being squandered. By using the Forecasting feature of the TSI-5000 software, the system can be used to project budgets and anticipate cost overruns. This report can be run by pay period or any special time frame.

Actual vs. Budgeted Wage Report

Date range: 01/01/2008 - 01/31/2008
Ordered by: Code

Your Company Name

ACTUAL VS BUDGETED WAGE REPORT

Monday 02/02/2008
11:49:11
Page: 1

JOB Code	Name		REG	OT1	OT2	OT3	ACTUAL TOTAL	BUDGETED TOTAL	ACTUAL VS BUDGETED
00001100	Manhattan Auto								
		HOURS	71.783	3.583			75.366	72.000	(3.367)
		DOLLARS	1109.448	82.453			1191.900	1100.000	(91.900)
29718526	Tempe Car Company								
		HOURS	11.433				11.433	12.000	0.567
		DOLLARS	179.470				179.470	200.000	20.530
33683822	Motor City								
		HOURS	43.850	3.500			47.350	50.000	2.650
		DOLLARS	700.512	80.535			781.047	700.000	(81.047)
74328931	Cars-R-Us								
		HOURS	3.617				3.617	5.000	1.383
		DOLLARS	55.480				55.480	100.000	44.520
83621789	Pensicola Motor Works								
		HOURS	19.117				19.117	20.000	0.883
		DOLLARS	301.185				301.185	320.000	18.815
		TOTAL HOURS	149.80	7.08	0.00	0.00	156.88	159.00	2.12
		TOTAL DOLLARS	2346.09	162.99	0.00	0.00	2509.08	2420.00	(89.08)

Over budget hours/wages appear in parentheses

Totals by Job

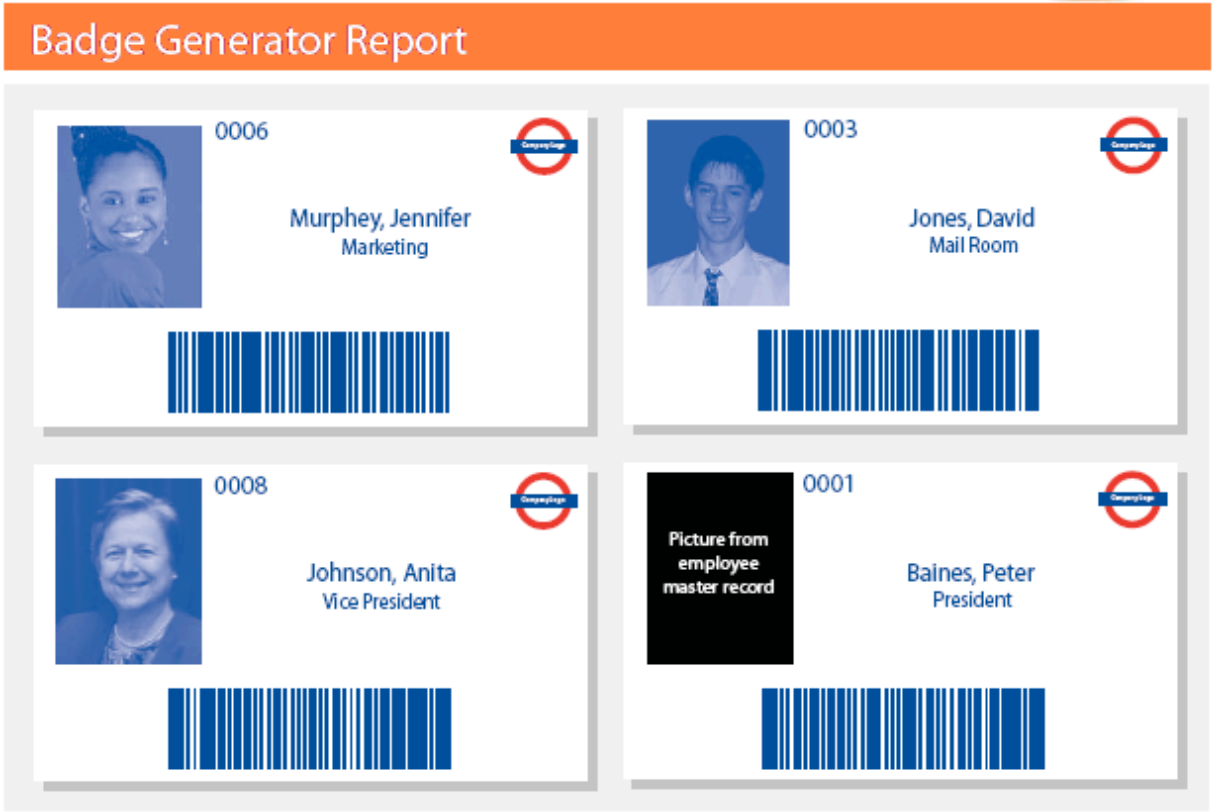
Breaks out overtime hours/dollars

In GENESIS PRO/SQL, budgeted hours and wages are calculated from the daily costs you input

TSI 5000 Human Resource Reports

The TSI-5000 integrated badge maker gives you the power to print barcode badges directly to a laser printer. The integrated report editor allows you to drop in your own corporate logo along with any additional formatting you desire. Employee pictures are pulled directly from the employee's master record. In addition, TSI-5000 prints job costing barcodes for transfer sheets.

Badge Generator Report



Exceptions Reports

The Missing Punch Report will show any missing transactions that have occurred during the selected date range. Two instances where a missing punch may be generated are:

1. When an employee punches in for the day but does not punch out at the end of the day, or

2. If an employee was scheduled to work on a given day but does not punch on that day. Used in conjunction with the Auto Process feature, this report provides an effective means of catching punch errors before they become payroll errors.

Absence and Missing Punch Report

Ordered by: Code | Your Company Name | Monday 01/26/2008 16:05:17

Date range: 01/14/2008 - 01/20/2008 | ABSENCE AND MISSING PUNCH REPORT | Page: 1

Code	Name	BADGE	DATE	DAY	PUNCH	CLOCK	FUNCTION	REASON
00001	Stanley, David	00001	01/14/2008	Wed	08:00:00	001	CLOCKED IN	Bad Sequence
00009	Jackson, George	00009	01/15/2008	Thu	08:00:00	001	CLOCKED IN	Bad Sequence
			01/16/2008	Fri	08:00:00			Scheduled - No Punches

3 Missing punches on file

Corresponding Punch

Description of Missing Punch

Exceptions Reports

The Overtime Hours Exceptions Report is a valuable tool used to control overtime. This report will show any employee's overtime hours that exceed the value defined in the employee's policy. When used in conjunction with the overtime approval functions, supervisors can be required to approve unauthorized overtime.
This report will show you how many hours the supervisor approved, which supervisor approved the overtime, and any overtime worked in excess of the approved amount. A signature line is also available for supervisor use.

Overtime Hours Exceptions Report

Ordered by: Code | Your Company Name | Monday 01/19/2008 07:58:56

Date range: 01/12/2008 - 01/17/2008 | OVERTIME HOURS EXCEPTIONS | Page: 1

Code	Name	Day	Date	Reg	Overtime Worked	Approved	Supervisor Approval
00001	Stanley, David	Sat	01/17/2008	0.00	5.00	0.00	*** 5.00 UNAPPROVED ***
00004	Jones, David	Sat	01/17/2008	0.00	4.00	3.00	*** 1.00 UNAPPROVED ***

2 Exceptions found

Shows overtime hours worked versus overtime hours approved

Alerts you to unapproved overtime. Approval can be made at the PC or the clock

Exceptions Reports

The Hours Exceptions Report allows you to easily flag employees with total hours that fall outside your pay policies acceptable range. Inside the employee's pay policy you define ranges for both daily and period hours. In addition, you can also define a maximum number of consecutive hours (gross hours) an employee may be on-the-clock. If the employee's total hours fall outside the defined range they will be flagged on one of these reports. The report will also show the variance from your defined range.

Hours Exceptions Report

Ordered by: Code
Date range: 01/12/2008 - 01/16/2008
Your Company Name
DAILY HOURS EXCEPTIONS
Wednesday 02/25/2008 07:42:31 Page: 1

01/13/20

Code	Name	Date	DOW	Policy	Under	Over	Hours Worked		Variance
00001	Stanley, David	01/13/2008	SUN	001	7.50	9.00	9.25	8.00	0.25
00003	Anderson, Frank	01/13/2008	SUN	001	7.50	9.00	7.25	.25	(0.25)
00009	Jackson, George	01/13/2008	SUN	001	7.50	9.00	6.75	7.75	(0.75)

3 Exceptions found

Ordered by: Code
Date range: 01/12/2008 - 01/16/2008
Your Company Name
PERIOD HOURS EXCEPTIONS
Friday 02/26/2008 07:43:10 Page: 1

Code	Name	Policy	Under	Over	Hours Worked	Variance
00001	Stanley, David	001	39.00	41.00	41.50	0.50
00009	Jackson, George	001	39.00	41.00	22.75	(16.25)

2 Exceptions found

Ordered by: Code
Date range: 01/14/2008 - 01/18/2008
Your Company Name
CONSECUTIVE HOURS EXCEPTIONS
Wednesday 1/21/2008 07:44:47 Page: 1

Code	Name	Day	Date	End Time	Consecutive Hours	Base Hours	Variance
00001	Stanley, David	TUE	01/15/2008	18:15:53	10.25	10.00	0.25

1 Exception found

User defined ranges

Shows Variance

TSI 5000 Exceptions Reports

The Daily Exception Report is used by managers to track employees adherence to schedules. The report compares actual work time with the employee's scheduled work time and reports variances between the two. By showing the attendance exceptions codes, supervisors can easily spot days where the employees deviated from their scheduled work time.

Daily Exceptions Report

Ordered by: Code

Your Company Name

Wednesday 01/21/2008
10:40:24

Date range: 01/14/2008 - 01/20/2008

DAILY EXCEPTION REPORT

Page: 1

Employee	Name	Date		Start	Stop	Department Category	Job	Paid	Unpaid	REG	OT	Paid Total
00001	Stanley,David	01/14/2008	Scheduled:	08:00	17:00					8.00		8.00
			Rounded:	08:00	17:00	WORK	1	8.00	1.00	Scheduled Total:		8.00
			Actual:	08:00	17:00		563725			Variance:		
		01/15/2008	Scheduled:	08:00	17:00					9.25		9.25
			Rounded:	08:00	18:15 OL	WORK	1	9.25	1.00	Scheduled Total:		8.00
			Actual:	08:05	18:15		563725			Variance:		1.25
		01/16/2008	Scheduled:	08:00	17:00					7.75		7.75
			Rounded:	08:15 ID	17:00	WORK	1	7.75	1.00	Scheduled Total:		8.00
			Actual:	08:09	17:00		563725			Variance:		(0.25)
		01/17/2008	Scheduled:	08:00	17:00					8.50		8.50
			Rounded:	07:30 IE	17:00	WORK	1	8.50	1.00	Scheduled Total:		8.00
			Actual:	07:28	17:14		563725			Variance:		0.50
		01/18/2008	Scheduled:	08:00	17:00					6.50	1.50	8.00
			Rounded:	08:00	17:00	WORK	1	8.00	1.00	Scheduled Total:		8.00
			Actual:	08:00	17:02		563725			Variance:		
		01/19/2008	Scheduled:							0.00	5.00	5.00
			Rounded:	08:00	13:00 OL	WORK	1	5.00	0.00	Scheduled Total:		
			Actual:	08:01	13:02		563725			Variance:		5.00
									Totals:	40.00	6.50	46.50

Shows scheduled, rounded and actual punch times

Reports Attendance Exceptions

Work Location

Breaks out regular and overtime

Calculates variance to schedule

The Individual Employee Schedule Report shift group, individual shift number, shift name, and daily start/stop times assigned to the selected employees for the selected date range. This report may be handed out to employees indicating the employee's upcoming work schedule.

Individual Schedule Report

Date range: 03/01/2008 - 03/31/2008 | Your Company Name | Friday 02/27/2008 07:42:52

INDIVIDUAL SCHEDULE REPORT | Page: 1

Employee	Name
00001	Stanley, David

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 2008	29 OFF	1 001/1 Full Time - Day 08:00 - 17:00	2 001/1 Full Time - Day 08:00 - 17:00	3 001/1 Full Time - Day 08:00 - 17:00	4 001/1 Full Time - Day 08:00 - 17:00	5 001/1 Full Time - Day 08:00 - 17:00	6 OFF
Mar 2008	7 OFF	8 001/1 Full Time - Day 08:00 - 17:00	9 001/1 Full Time - Day 08:00 - 17:00	10 001/1 Full Time - Day 08:00 - 17:00	11 001/1 Full Time - Day 08:00 - 17:00	12 001/1 Full Time - Day 08:00 - 17:00	13 OFF
Mar 2008	14 OFF	15 001/1 Full Time - Day 08:00 - 17:00	16 001/1 Full Time - Day 08:00 - 17:00	17 001/1 Full Time - Day 08:00 - 17:00	18 001/1 Full Time - Day 08:00 - 17:00	19 001/1 Full Time - Day 08:00 - 17:00	20 OFF
Mar 2008	21 OFF	22 001/1 Full Time - Day 08:00 - 17:00	23 001/1 Full Time - Day 08:00 - 17:00	24 001/1 Full Time - Day 08:00 - 17:00	25 001/1 Full Time - Day 08:00 - 17:00	26 001/1 Full Time - Day 08:00 - 17:00	27 OFF
Mar 2008	28 OFF	29 001/1 Full Time - Day 08:00 - 17:00	30 001/1 Full Time - Day 08:00 - 17:00	31 001/1 Full Time - Day 08:00 - 17:00	1 001/1 Full Time - Day 08:00 - 17:00	2 001/1 Full Time - Day 08:00 - 17:00	3 OFF

Shift Group and number plus name

Shift start/stop time

The Shift Coverage Report is a management tool used for scheduling daily workloads. This report will show the number of employees scheduled for each shift, on each day of the pay period, for the selected date range in calendar format. The report breaks out each shift and shows the shift start/stop times for quick reference.

Shift Coverage Report

Date range: 02/01/2008 - 0/14/2008 | Your Company Name | Tuesday 01/27/2008 09:14:34

SHIFT COVERAGE REPORT | Page: 1

Shift Group	Name	Shift	Start - Stop
050	Jail Line Officers Roll Call	1	08:00 - 16:00

Shift start/stop time

Useful and easy-to-read calendar format

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 2008	1 22 EMPLOYEES	2 34 EMPLOYEES	3 37 EMPLOYEES	4 36 EMPLOYEES	5 35 EMPLOYEES	6 35 EMPLOYEES	7 25 EMPLOYEES
Feb 2008	8 21 EMPLOYEES	9 25 EMPLOYEES	10 27 EMPLOYEES	11 26 EMPLOYEES	12 24 EMPLOYEES	13 24 EMPLOYEES	14 22 EMPLOYEES

Shift Group	Name	Shift	Start - Stop
050	Jail Line Officers Roll Call	2	16:00 - 00:00

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 2008	1 20 EMPLOYEES	2 24 EMPLOYEES	3 26 EMPLOYEES	4 25 EMPLOYEES	5 25 EMPLOYEES	6 24 EMPLOYEES	7 21 EMPLOYEES
Feb 2008	8 19 EMPLOYEES	9 22 EMPLOYEES	10 23 EMPLOYEES	11 22 EMPLOYEES	12 22 EMPLOYEES	13 22 EMPLOYEES	14 20 EMPLOYEES

Shift Group	Name	Shift	Start - Stop
050	Jail Line Officers Roll Call	3	00:00 - 08:00

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
Feb 2008	1 23 EMPLOYEES	2 20 EMPLOYEES	3 24 EMPLOYEES	4 26 EMPLOYEES	5 25 EMPLOYEES	6 21 EMPLOYEES	7 22 EMPLOYEES
Feb 2008	8 23 EMPLOYEES	9 20 EMPLOYEES	10 21 EMPLOYEES	11 23 EMPLOYEES	12 22 EMPLOYEES	13 18 EMPLOYEES	14 19 EMPLOYEES

Number of employees scheduled to work 00:00-08:00 on February 9, 2008

Scheduling Reports

The Who's Scheduled Report can be printed in a coverage form which provides a graphical representation of your employee's schedules. This report shows voids in scheduling and where the day may be over or understaffed. Besides the normal reporting selections, this report can graphically depict Scheduled, Not Scheduled, Both, or Off Today.

Who's Scheduled Report

Ordered by: Name
Grouped by: Department
Date & time: 03/27/2008 10:00:00

Your Company Name

WHO'S SCHEDULED REPORT

Saturday 03/27/2008
09:52:09
Page: 1

Code	Name	Phone #	Shift	12:00am 6:00am 12:00pm 6:00pm 11:59pm
00078	Boston,Darlene	(856)455-5696	08:30 - 16:30	|--*----------|
00084	Bunting,Karl	(856)455-1602	07:00 - 15:00	|-----*---------|
00071	Carney,Mary Ann	(856)455-6506	08:00 - 16:00	|---*----------|
00086	Coleman,Janice	(856)453-0534	07:00 - 15:00	|-----*---------|
00081	McCormick,Dougla	(856)451-2317	07:00 - 15:30	|-----*----------|
00067	Miller,Eleanor	(856)358-2962	07:00 - 15:00	|-----*---------|
00083	Waller,Denise	(856)455-9137	08:30 - 16:30	|--*----------|
00064	Wurtzel,Paul	(856)455-8489	07:00 - 15:30	|-----*----------|

8 EMPLOYEES

Time line graphically displays coverage

Contacting employees for schedule changes is made easy

Actual start/ stop times of the shift

Selected time (10:00 a.m.) pinpointed by an asterik

Scheduling Reports

The Multiple Schedule Report is a printout of the Multiple Schedule Adjuster found in TSI-5000. The adjuster provides a single input point for all your employee schedules. Its easy to use one-line format makes quick work of tedious schedule fine-tuning. You can easily pick which group of employees you want to look at and adjust. When you are done, this quick printout can be used to post employee schedules for the week.

Multiple Schedule Report

Week 01/24/2008
Group ALL GROUPS
Division ALL DIVISIONS

Your Company Name

Mutiple Schedule Report

Wednesday 01/21/2008
18:05:25
Page: 1

Code	Name	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Total Scheduled
00001	Stanley,David	OFF	0800-1700	0800-1700	0800-1700	0800-1700	0800-1700	OFF	40.00
00002	Baines,Peter	OFF	0800-1700	0800-1700	0800-1700	0800-1700	0800-1700	OFF	40.00
00003	Anderson,Frank	OFF	0800-1700	0800-1700	0800-1700	0800-1700	0800-1700	OFF	40.00
00004	Jones,David	OFF	0800-1700	0800-1700	0800-1700	0800-1700	0800-1700	OFF	40.00
00005	Smith,John	OFF	0800-1700	0800-1700	0800-1700	0800-1700	0800-1700	OFF	40.00
00006	Allen,Jim	OFF	0800-1700	0800-1700	0800-1700	0800-1700	0800-1700	OFF	40.00
00007	Murphy,Jennifer	OFF	1700-0200	1700-0200	1700-0200	1700-0200	1700-0200	OFF	40.00
00008	Howard,Sandra	OFF	1700-0200	1700-0200	1700-0200	1700-0200	1700-0200	OFF	40.00
00009	Jackson,George	OFF	0800-1700	0800-1700	0800-1700	0800-1700	0800-1700	OFF	40.00
00012	Smith,Paul	OFF	0800-1700	0800-1700	0800-1700	0800-1700	0800-1700	OFF	40.00
	Totals	0.00	80.00	80.00	80.00	80.00	80.00	0.00	400.00

10 EMPLOYEES LISTED

Easy to read one line format

Total hours scheduled for Monday

Individual start/stop time

Totals for the week

Wage / Charge Reports

This report provides a complete breakdown of hours and wages per employee sorted by group. This report may be used to provide supervisors the total hours their employees have worked and the gross wages earned. This report can also be used as a comparison to the payroll journal.

Employee Wage Report

Date range: 12/01/2008 - 12/14/2008
Ordered by: Name
Grouped by: None

Your Company Name

EMPLOYEE WAGE (CATEGORY) REPORT

Tuesday 03/02/2008
10:49:35
Page: 1

Code	Name	Category	Policy Wage		REG	OT1	OT2	OT3	PAID	UNPAID	TOTAL
00620	Brewster, Sharon	HOL	011	HOURS	32.000				32.000		32.000
			15.8764	DOLLARS	508.045				508.045		508.045
		SICK	011	HOURS	8.000				8.000		8.000
			15.8764	DOLLARS	127.011				127.011		127.011
		WORK	011	HOURS	3.250				3.250		3.250
			15.9264	DOLLARS	51.761				51.761		51.761
		WORK	011	HOURS	36.750	4.500			41.250		41.250
			15.9764	DOLLARS	587.133	107.841			694.973		694.973
			TOTAL HOURS		80.00	4.50	0.00	0.00	84.50	0.00	84.50
			TOTAL DOLLARS		1273.95	107.84			1381.79		1381.79

Total Hours

Total Dollars

Optional breakouts by pay category

Breaks out multiple day rates for same pay category

Wage / Charge Reports

The Department Wage Report provides a complete breakdown of wages for the period attributed to each department. This report can be used for General Ledger posting or budget versus actual analysis.

Department Wage Report

Date range: 12/01/20038 - 12/14/208
Ordered by: Name

Your Company Name

DEPARTMENT WAGE REPORT

Tuesday 03/02/2008
11:25:12
Page: 1

Code	Name		REG	OT1	OT2	OT3	TOTAL
705100	Finance	HOURS	1199.750	1.000			1200.750
		DOLLARS	11963.728	21.530			11985.258
706100	Data Processing	HOURS	289.500	14.000			303.500
		DOLLARS	4051.643	407.726			4459.369
746100	Customer Service	HOURS	1508.500	115.250	26.750		1650.500
		DOLLARS	18470.324	2020.255	665.327		21155.906
747100	Emergency Management	HOURS	131.750	13.750			145.500
		DOLLARS	1333.597	271.274			1604.871
747662	Emergency Mgt. Rerp Grant	HOURS	4.000				4.000
		DOLLARS	52.548				52.548
758101	Production	HOURS	2021.500	231.250	16.250		2269.000
		DOLLARS	23775.349	4331.328	403.008		28509.686
		TOTAL HOURS	5155.00	375.25	43.00	0.00	5573.25
		TOTAL DOLLARS	59647.19	7052.11	1068.34	0.00	67767.64

Totals for all employees in each department

Total Hours

Breaks out regular and overtime pay

Totals Dollars

Integrated Modules

TSI 5000

Job Costing & Validation Module

TSI 5000 Job Costing & Validation

The Job Cost List is a detailed listing of all the job, step, operation, and task numbers entered into TSI-5000. This list contains information such as the job name and number, the active/inactive status of the job, the number of budgeted hours and dollars, and wages assigned to the job. The list will also indicate whether or not the job number will appear in the validation table.

Job Cost List

Ordered by: NAME — Your Company Name — Friday 01/02/2008 09:10

Show inactives: Yes — JOB LIST — Page: 1

Code	Name	Active	Budgeted Hours	Budgeted DOLLARS	Hourly Use	Hourly Wage	Piece Use	Piece Wage	Validate
74328931	Cars-R-Us	NO	87323.00	22380884.9800	YES	15.9800	NO	0.0000	NO
00001100	Manhattan Auto	YES	500.00	1068000.0000	YES	15.3400	NO	0.0000	YES
33683822	Motor City	YES	932.00	30411.3600	YES	16.0300	YES	2.3564	YES
83621789	Pensicola Motor Work	YES	8932.00	22740872.0000	YES	15.7800	NO	0.0000	YES
29718526	Tempe Car Company	YES	1200.00	2943600.0000	YES	15.3400	YES	0.1500	YES

5 Jobs listed

Allows user to default a wage by job worked. Can be used to calculate overhead costs (overhead factor)

By using accepted and rejected quantities, piece rates can be calculated

The validation option validates any entered number and optionally displays the name. This virtually eliminates the possibility of mis-entered data

Job Costing & Validation

The Employee Job Cost List shows job cost level scheduling for selected employees in the selected date range.

Employees may be scheduled for up to five levels of time tracking.

Employee Job Cost List

Ordered by: CODE

Show inactives: NO

Your Company Name

EMPLOYEE JOB COST LIST

Tuesday 03/09/2008
15:31
Page: 1

Code	Name	Day	Date	Work	Department	Cost Cntr.	Step	Operation	Task
036594	Newbury,Darrell	Sunday	01/11/2008	NO	01300	01379	00001100	89323	00002398730844
		Monday	01/12/2008	YES	01300	01379	00001100	89323	00002398730844
		Tuesday	01/13/2008	YES	01300	01379	00001100	89323	00002398730844
		Wednesday	01/14/2008	YES	01300	01379	00001100	89323	00002398730844
		Thursday	01/15/2008	YES	01300	01379	00001100	89323	00002398730844
		Friday	01/16/2008	YES	01300	01379	00001100	89323	00002398730844
		Saturday	01/17/2008	NO	01300	01379	00001100	89323	00002398730844

1 Employee listed

Shows default assignment for each day of the week

User definable job costing level names

TSI 5000 Job Costing & Validation

The Labor Distribution Report summarizes total time by up to eight user selectable groupings of distribution (employee, shift, department, job, step, operation, task, and pay category). In addition you can also select the hierarchy order in which you want the totals to be reported. The two reports shown represent two groupings (employee/job) sorted opposite ways.

Labor Distribution Report

Date range: 01/04/2008 - 01/10/2008
Grouped by: Employee, Job

Your Company Name

LABOR DISTRIBUTION REPORT

Friday 01/16/2008
10:00:13
Page: 1

		HOURS	CUM HRS	REG	OT1	OT2	OT3	UNPAID	TOTAL
036594	Newbury,Darrell								
00001100	Manhattan Auto	63.35	63.35	59.77	3.58			2.50	65.85
29718526	Tempe Car Company	5.52	68.87	5.52				0.50	6.02
33683822	Motor City	6.98	75.85	3.48	3.50			1.00	7.98
74328931	Cars-R-Us	3.62	79.47	3.62				0.50	4.12
83621789	Pensicola Motor Works	7.62	87.08	7.62				0.50	8.12
EMPLOYEE 036594 TOTALS		87.08		80.00	7.08	0.00	0.00	5.00	92.08

You pick the order you want to see the report sorted in. Up to 8 different user-defined sort criteria are available

Date range: 01/04/2008 - 01/10/2008
Grouped by: Job,Employee

Your Company Name

LABOR DISTRIBUTION REPORT

Friday 01/16/2008
10:02:13
Page: 1

		HOURS	CUM HRS	REG	OT1	OT2	OT3	UNPAID	TOTAL
00001100	Manhattan Auto								
036594	Newbury,Darrell	63.35	63.35	59.77	3.58			2.50	65.85
037071	Johnson,Carl	12.02	75.37	12.02				1.00	13.02
JOB 00001100 TOTALS		75.37		71.78	3.58	0.00	0.00	3.50	78.87
33683822	Motor City								
036594	Newbury,Darrell	6.98	6.98	3.48	3.50			1.00	7.98
037071	Johnson,Carl	40.37	47.35	40.37				1.20	41.57
JOB 33683822 TOTALS		47.35		43.85	3.50	0.00	0.00	2.20	49.55

Breaks out up to 3 levels of overtime

Totals for each sort are shown along with grand total

TSI 5000 Job Costing & Validation

Wage Distribution Report

The Wage Distribution Report is similar to the Labor Distribution Report in that it summarizes total time by up to eight groupings of distribution. However, the Wage Distribution Report also shows dollars spent. Also, employees may have multiple wages per job or any user defined level. The system allows you to change wages mid-pay period. In addition, you can also select the hierarchy order in which you want the totals to be reported. The two reports shown represent two groupings (employee/job and department/job).

Date range: 01/04/2008 - 01/16/2008
Grouped by: Employee,Job

Your Company Name
WAGE DISTRIBUTION REPORT

Friday 01/10/2008
11:16:30
Page: 1

			REG	OT1	OT2	OT3	DOLLARS	TOTALS
036594	Newbury,Darrell							
00001100	Manhattan Auto	HOURS	59.767	3.583				63.350
		DOLLARS	916.821	82.453				999.273
29718528	Tempe Car Company	HOURS	5.517					5.517
		DOLLARS	84.628					84.628
33883822	Motor City	HOURS	3.483	3.500				6.983
		DOLLARS	53.434	80.535				133.969
74328931	Cars-R-Us	HOURS	3.617					3.617
		DOLLARS	55.480					55.480
83621789	Pensacola Motor Works	HOURS	7.617					7.617
		DOLLARS	116.840					116.840
EMPLOYEE 036594 TOTALS		TOTAL HOURS	80.00	7.08	0.00	0.00		87.08
		TOTAL DOLLARS	1227.20	162.99	0.00	0.00	0.00	1390.19
	GRAND TOTALS	TOTAL HOURS	80.00	7.08	0.00	0.00		87.08
		TOTAL DOLLARS	1227.20	162.99	0.00	0.00	0.00	1390.19

Wages are broken out and calculated on up to 3 user-defined levels of overtime

Date range: 01/04/2008 - 01/16/2008
Grouped by: Department,Job

Your Company Name
WAGE DISTRIBUTION REPORT

Friday 01/10/2008
11:11:53
Page: 1

			REG	OT1	OT2	OT3	DOLLARS	TOTALS
01300	Maintenance Yard							
00001100	Manhattan Auto	HOURS	84.600	2.617				87.217
		DOLLARS	1308.056	60.210			427.920	1794.185
29718528	Tempe Car Company	HOURS	5.917					5.917
		DOLLARS	94.844					94.844
33883822	Motor City	HOURS	40.367					40.367
		DOLLARS	647.078					647.078
83621789	Pensacola Motor Works	HOURS	11.500					11.500
		DOLLARS	184.345					184.345
DEPARTMENT 01300 TOTALS		TOTAL HOURS	142.38	2.62	0.00	0.00		145.00
		TOTAL DOLLARS	2232.32	60.21	0.00	0.00	427.92	2720.45
	GRAND TOTALS	TOTAL HOURS	142.38	2.62	0.00	0.00		145.00
		TOTAL DOLLARS	2232.32	60.21	0.00	0.00	427.92	2720.45

Miscellaneous dollar expenditures are also reported

TSI 5000 Job Costing & Validation

This valuable management tool compares budgeted hours and wages with those that were actually worked. In addition, this report can also compare scheduled work times. The Actual vs Budgeted Wage Report can show you the individual employee detail, so you can compare the efficiency of employees working on the same task. By breaking out time by regular and three different overtimes, the system gives you a concise illustration of where your time/dollars are being squandered. By using the Forecasting feature of the software, the system can be used to project budgets and anticipate cost overruns. This report can be run by pay period or over any special time frame.

Actual vs. Budgeted Wage Report

Date range: 12/01/2008 - 12/31/2008
Ordered by: Code

Your Company Name

ACTUAL VS BUDGETED WAGE REPORT

Friday 03/12/2008
11:49:11
Page: 1

JOB Code	Name		REG	OT1	OT2	OT3	ACTUAL TOTAL	BUDGETED TOTAL	ACTUAL VS BUDGETED
00001100	Manhattan Auto								
		HOURS	71.783	3.583			75.366	72.000	(3.367)
		DOLLARS	1109.448	82.453			1191.900	1100.000	(91.900)
29718526	Tempe Car Company								
		HOURS	11.433				11.433	12.000	0.567
		DOLLARS	179.470				179.470	200.000	20.530
33683822	Motor City								
		HOURS	43.850	3.500			47.350	50.000	2.650
		DOLLARS	700.512	80.535			781.047	700.000	(81.047)
74328931	Cars-R-Us								
		HOURS	3.617				3.617	5.000	1.383
		DOLLARS	55.480				55.480	100.000	44.520
83621789	Pensicola Motor Works								
		HOURS	19.117				19.117	20.000	0.883
		DOLLARS	301.185				301.185	320.000	18.815
		TOTAL HOURS	149.80	7.08		0.00	156.88	159.00	2.12
		TOTAL DOLLARS	2346.09	162.99	0.00	0.00	2509.08	2420.00	(89.08)

Over budget hours appear in parentheses

Totals by department, job, step, operation, or task

Budgeted hours and wages are calculated from costs you input

TSI 5000 Job Costing & Validation

The Piece Wage Report assists in the calculation of piece work payroll. Quantity produced, accepted and rejected as well as total dollars earned by employee, job, step, operation, or task. In addition, TSI-5000 tracks rejected or scrap quantities that can be compared against good parts produced to report efficiencies.

Piece Wage Report

Date range: 01/04/2008 - 01/10/2008
Grouped by: Task, Employee

Your Company Name
PIECE WAGE REPORT

Friday 01/16/2008
13:16:35
Page: 1

		TIME	Accepted Quantity	Accepted Total Rate	Rejected Quantity	Rejected Total Rate
000023987308443	Water Pump					
035672	Dittfurth,Frank	83.85	125	62.50	2	1.00
037071	Johnson,Carl	5.05	12	6.00	0	0.00
037500	Johnson,Arthur	84.50	156	78.00	6	3.00
038150	Wall,Cecelia	73.80	112	56.00	3	1.50
038382	Martinez,Rosa	80.00	98	49.00	2	1.00
TASK 000023987308443 TOTALS		327.20	503	251.50	13	6.50
000033231241123	Heater Core					
036594	Newbury,Darrell	87.08	36	90.00	1	2.50
037071	Johnson,Carl	71.87	34	85.00	1	2.50
TASK 000033231241123 TOTALS		158.95	70	175.00	2	5.00
GRAND TOTALS		486.15	573	426.50	15	11.50

Employees may have multiple piece routes per department, job, step, operation, or task.

Time spent to produce the accepted and rejected quantities

Total dollars earned per part are calculated

Rejected or scrap totals may be calculated

You pick the order you want to see the report sorted in. Up to 8 different user-defined sort criteria are available.

Quantity Report

The Quantity Report measures employee efficiency, detailing by: department, job, step, operation, task, shift, and pay category — elapsed time, quantity, total, accepted and rejected.

You pick the order you want the report sorted in. Up to 8 different user-defined sort criteria are available.

Date range: 01/04/2008 - 01/10/2008
Grouped by: Department,Job,Task

Your Company Name
QUANTITY REPORT

Friday 01/16/2008
16:57:10
Page: 1

		TIME	Accepted Quantity	Rejected Quantity	Average
01300	Manufacturing				
00001100	Manhattan Auto				
00002398 7308443	Water Pump	116.88	112	3	0.96
00003323 1241123	Heater Core	64.57	36	1	0.56
JOB 00001100 TOTALS		181.45	148	4	0.82
29718526	Tempe Car Company				
00003323 1241123	Heater Core	11.43	0	0	0.00
JOB 29718526 TOTALS		11.43	0	0	0.00
33683822	Motor City				
00002398 7308443	Water Pump	5.05	12	0	2.38
00003323 1241123	Heater Core	45.93	34	1	0.74
JOB 33683822 TOTALS		50.98	46	1	0.90
74328931	Cars-R-Us				
00002398 7308443	Water Pump	76.50	156	6	2.04
00003323 1241123	Heater Core	3.62	0	0	0.00
JOB 74328931 TOTALS		80.12	156	6	1.95
83621789	Pensicola Motor Works				
00002398 7308443	Water Pump	64.00	98	2	1.53
00003323 1241123	Heater Core	16.12	0	0	0.00
JOB 83621789 TOTALS		80.12	98	2	1.22
DEPARTMENT 01300 TOTALS		404.10	448	13	1.11
	GRAND TOTALS	404.10	448	13	1.11

Shows the time it took to produce each quantity

Two types of quantity may be collected

Average time to produce each item

Bell Control Module

Bell Control

The data collection terminal uses this schedule to activate a user supplied bell, alarm, or other audible signaling device. Each terminal can be programmed with a different schedule.

A Bell Schedule contains up to 48 bells. Each bell consists of time of day to ring, which days of the week to ring, and duration of the ring.

This means each data collection terminal can be programmed to ring up to 336 individual bells per week.

Bell Schedule List

Ordered by: NAME
Show inactives: NO

City of Phx - Water Services
BELL SCHEDULE LIST

Friday 09/12/2008
09:44
Page : 1

Number	Name	Active	Time	Duration	Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	Day Shift Start	YES	07:00	2.0	NO	YES	YES	YES	YES	YES	NO
		YES	11:00	2.0	NO	YES	YES	YES	YES	YES	NO
		YES	12:00	2.0	NO	YES	YES	YES	YES	YES	NO
		YES	16:00	2.0	NO	YES	YES	YES	YES	YES	NO

TSI 5000

Access Control & Profile Lockout Module

Access Control & Profile Lockout

The system generates a variety of reports, so managers can see which personnel have accessed specific entryways, and trace the movement of guards touring the facility. You will know exactly who entered, the time entered, and the duration stayed. The system even tracks employees that tried to gain access but were denied.

An employee can have a different schedule for each day of the week. Each schedule contains up to eight time periods. Each time period is associated with one of seventeen messages to display, whether or not to lock out the employee, and whether or not a supervisor can override the lockout.

Access Granted & Denied

City of Phx - Water Services

From: 09/05/2008 00:00:00
To: 09/12/2008 00:00:00

TRANSACTION ACCESS REPORT

Friday 09/12/2008
11:45
Page: 1

Code	Badge	Name	Day	Date	Time	Clock	Description	Results
0006		Allen, Jim	Mon	09/08/2008	06:50	001	North Entrance	ACCESS GRANTED
0008		Howard, Sandra	Mon	09/08/2008	06:56	001	North Entrance	ACCESS DENIED
0003		Anderson, Frank	Mon	09/08/2008	07:03	001	North Entrance	ACCESS DENIED
0001		Stanley, David	Mon	09/08/2008	07:03	001	North Entrance	ACCESS GRANTED
0002		Baines, Peter	Mon	09/08/2008	16:00	001	North Entrance	ACCESS GRANTED
0001		Stanley, David	Thu	09/11/2008	07:00	001	North Entrance	ACCESS GRANTED

TSI 5000

Benefits & Accruals Module

Benefits & Accruals

Benefit Administration is a powerful tool for preventing unauthorized leave time. Also, Workforce Accruals is flexible enough to facilitate complex leave and benefits policies and transform them into easy to understand and enforce daily practices. Benefit Administration is completely integrated with Time & Labor calculations of employee leave balances and enforcement of leave policies occurs automatically without rekeying of data. Benefit Administration is also integrated with Workforce Scheduling providing managers the convenience of pre scheduling leave.

Benefits Detail

City of Phx - Water Services

Friday 09/12/2008
09:51
Page : 1

EMPLOYEE BENEFITS DETAIL LIST

Code	Name	Date and Time	Amount	Balance	Category	Type	Archived
0001	Stanley,David	Fri 08/15/2008 00:00:01	10.000000	112.000000	VAC	Given Hours	NO
		Tue 07/15/2008 00:00:01	10.000000	102.000000	VAC	Given Hours	NO
		Sun 06/15/2008 00:00:01	10.000000	92.000000	VAC	Given Hours	NO
		Tue 06/10/2008 07:00:00	-8.000000	82.000000	VAC	Misc. Entry	NO
		Thu 05/15/2008 00:00:01	10.000000	90.000000	VAC	Given Hours	NO
		Tue 04/15/2008 00:00:01	10.000000	80.000000	VAC	Given Hours	NO
		Sat 03/15/2008 00:00:01	10.000000	70.000000	VAC	Given Hours	NO
		Fri 02/15/2008 00:00:01	10.000000	60.000000	VAC	Given Hours	NO
		Tue 01/15/2008 00:00:01	10.000000	50.000000	VAC	Given Hours	NO
		Tue 01/15/2008 00:00:00	40.000000	40.000000	VAC	Carry Over	NO
		Sat 12/15/2007 00:00:01	10.000000	160.000000	VAC	Given Hours	NO
		Thu 11/15/2007 00:00:01	10.000000	150.000000	VAC	Given Hours	NO
		Mon 10/15/2007 00:00:01	10.000000	140.000000	VAC	Given Hours	NO
		Sat 09/15/2007 00:00:01	10.000000	130.000000	VAC	Given Hours	NO
		Wed 08/15/2007 00:00:01	10.000000	120.000000	VAC	Given Hours	NO
		Sun 07/15/2007 00:00:01	10.000000	110.000000	VAC	Given Hours	NO
		Fri 06/15/2007 00:00:01	10.000000	100.000000	VAC	Given Hours	NO
		Tue 05/15/2007 00:00:01	10.000000	90.000000	VAC	Given Hours	NO
		Sun 04/15/2007 00:00:01	10.000000	80.000000	VAC	Given Hours	NO

Occurrence Ratings Module

TSI 5000 Occurrence Ratings

Great for employee reviews and tracking disciplinary action, the TSI-5000 Occurrence Ratings Module maintains an occurrence history of all employee attendance infractions such as tardy, long lunch, early departure, etc. The system has user configurable tables that allow these infractions to be assigned a point value. You can then define employee attendance rating levels such as a warning, on notice, and mandatory termination. This module rates employee's attendance versus company standards as well as other employees. When an employee reaches one of your predefined occurrence rating levels the system has the ability to issue an attendance notice (shown on the next page), including employee infraction history.

Employee Attendance Detail Report

System maintains complete history to support each notice

Your Company Name

EMPLOYEE ATTENDANCE DETAIL

Monday 02/02/2008
15:34
Page: 1

Code 00003
Name Anderson,Frank

Hire Date 12/26/2007
Fiscal Date 12/26/2007

Occurrences Details

Date	Time	Code	Name	Amount
01/25/2008	16:00:00	OE	OUT EARLY	1.00
01/24/2008	16:00:00	OE	OUT EARLY	1.00
01/23/2008	16:00:00	OE	OUT EARLY	1.00
01/22/2008	16:00:00	OE	OUT EARLY	1.00
01/18/2008	16:01:58	OE	OUT EARLY	1.00
01/17/2008	16:04:42	OE	OUT EARLY	1.00
01/16/2008	16:04:03	OE	OUT EARLY	1.00
01/15/2008	16:00:40	OE	OUT EARLY	1.00
01/15/2008	13:33:11	LL	LUNCH - LONG	1.50
01/14/2008	16:15:27	OE	OUT EARLY	1.00
			OCCURRENCES TOTAL	10.50

Individual Occurrences

Rating Level

Point value for the occurrence

TSI 5000 Occurrence Ratings

Along with the Employee Attendance Detail Report the Occurrence Ratings module for TSI-5000 also has the ability to automatically print out warning notices when Defined infraction levels are reached. Each notice has a user definable text section, listing of the infraction and signature lines for both the employee and the supervisor.

Employee Attendance Notice Report

Easy to file document format

Your Company Name 02/02/2008

EMPLOYEE ATTENDANCE NOTICE 14:55

Code **00003**
Name **Anderson, Frank**

On _____ it is being brought to your attention that you are in violation of this company's Attendance Program. You are receiving the following attendance discipline due to this violation.

User definable text

No 8.00 Occurrence - 2nd Warning

Rating Level

This session is deemed to have put you on notice that your Attendance Record must improve, or further disciplinary action, up to and including termination, may result. This document is maintained in your personnel file.

Comments:

Comments field for additional explanation, feedback, or results of a discussion

Employee Supervisor _____ Date _____

Personnel Representative _____ Date _____

Union Representative _____ Date _____

Employee _____ Date _____

Signature lines for all parties involved